

To the Clerk of the Court:

There is enclosed herewith a copy of the rules of procedure adopted by the Arbitrators, which explain that you are to receive and file the statements required by these rules.

You will also note that you are required to forthwith mail copies of these statements as provided for in the rules of procedure. This should be attended to promptly.

In addition to the copies of the reply statement required to be mailed to the Arbitrators, you shall mail a copy hereof to the attorney of record for the land owner, or if no attorney of record appears, then to the landowner himself.

By direction of

Philip Williams, Chairman,

BY Marvin A. Trout
Marvin A. Trout, Clerk, Circuit Court
of Warren County, Virginia.

IN RE. ARBITRATION AGREEMENTS submitted to the Governor arising in or out of Condemnation Proceedings pending in the Circuit Courts of Virginia under authority of the Shenandoah National Park Act.

Front Royal, Virginia

August 16, 1933

There is enclosed herewith a copy of the rules of the procedure adopted by the Arbitrators and announced at the hearing at Front Royal, Virginia, held on August 16th, 1933.

You are hereby notified to file on or before August 28th, the statement required of the land owner by these rules of procedure.

This notice applies to all persons who have filed exceptions in the condemnation proceedings in the Counties of Rockingham, Page, Warren and Rappahannock.

Where a tract of land lies partly in one of these counties and partly in any of the four counties to the south, namely, Albemarle, Madison, Greene and Augusta, yet the greater portion of the tract lies in the counties last named, you will not be required to file this statement. But you are directed to file with the Clerk, a statement and four copies indicating how many acres of the tract in which you are interested lie within the four northern counties named above and how many acres in any of the southern counties. It is expected that the Arbitration Board appointed for the four southern counties will take jurisdiction of the cases wherein the greater portion of a tract of land lies within that area.

Philip Williams, Chairman

BY Marvin A. Trout
Marvin Trout, Clerk

Circuit Court of
Warren County.

IN RE. ARBITRATION AGREEMENTS submitted to the Governor arising in or out of Condemnation Proceedings pending in the Circuit Courts of Virginia under authority of the Shenandoah National Park Act.

RULES OF PROCEDURE

I - CLERKS

1st. The several clerks of the circuit courts are designated the clerks of the arbitrators.

2nd. The clerk of the county in which the larger portion of the land lies is designated as the clerk to receive all records pertaining to that particular tract of land.

3rd. The compensation of the clerks shall be fixed by the arbitrators and shall be paid by the State Commission on Conservation and Development.

4th. The duties of the clerks shall be to keep a separate record in their offices of the file of each case as hereinafter provided, and to perform such other duties as the arbitrators may direct.

5th. Each clerk shall keep an accurate and detailed record of all of his expenses and time devoted to the performance of these duties.

6th. The arbitrators may also appoint a secretary or secretaries to attend all of their meetings and hearings, to preserve a record of the same and to perform such other duties as the arbitrators may direct.

II. Statement of the Landowner.

1st. Each landowner shall file with the proper clerk a statement in writing, verified by oath before some official having the requisite authority, wherein shall be stated plainly and concisely in not more than one thousand words:

(a) The number or numbers of the tract or tracts shown on the various county ownership maps filed in the condemnation proceedings, ownership in which is claimed by the landowner.

(b) The acreage claimed in said tracts, and the interest asserted by each landowner.

(c) In columns the number of acres and the value of the various classes of land, segregated as to grazing, orchard, slope, cove, ridge, and the like; and the aggregate value of the entire tract.

(d) The value claimed of any property in addition to the land, such as buildings, improvements, timber, minerals, orchards and the like.

2nd. The purpose of this statement is to present a brief, clear and simple statement of the true value of the tract and of the elements of its value.

3rd. This statement should also set forth any claim to incidental damages, if any, to adjacent land of the owner, which is not to be condemned.

4th. The statement shall be filed within the time directed by

the arbitrators.

5th. Five copies of this statement shall be filed with the clerk, one copy of which shall be transmitted to each of the arbitrators, one copy to the State Commission on Conservation and Development, and one copy shall be retained in a separate file.

6th. Where tracts of land are owned by several persons, they shall file a joint statement, unless they be in disagreement among themselves, in which case they may file separate statements.

7th. The statement may be verified by the owner or by his duly authorized agent or attorney of record.

III. The Reply Statement.

1st. The State Commission on Conservation and Development, within such time as shall be fixed by the arbitrators, shall file a concise and simple statement, of not more than one thousand words, the purpose of which shall be to present in detail wherein it differs from the statement of the landowner.

2nd. This statement shall be verified by oath before some official with the requisite authority; and the verification may be by its agent or attorney of record.

IV. Parties May Suggest Method of Determining Controversy.

1st. In their statements the parties may suggest to the arbitrators how they desire to be heard, and recommend any method for expediting the determination of the controversy.

V. Procedure by Arbitrators.

1st. The arbitrators may adopt such further rules of procedure as may be proper and necessary.

2nd. The decisions of the arbitrators may be announced at such time and in such manner as they shall determine.

3rd. Upon final decision the arbitrators shall designate such person or persons as they may determine, to draw the necessary order to be entered in the condemnation proceedings, so as to show the determination of the controversy.